



ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549

Human Services Conference Room

Or

Join TEAMS Meeting

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/2100430764069?p=DGAHypyv2TmEPPxMib>

Meeting ID: 210 043 076 406 9

Passcode: t8Av68EU

Date: Tuesday, October 6th, 2026

Time: 1:00 p.m.

Committee Members: John Donohue, Chair; Michael Wineke Vice-Chair, Carol O'Neil, Katie Dixon, Lou Klein, Kayla Loeber, Sandi Budewitz, Francine Giese, and Melissa Draeger

1. Call to order.
2. Roll call (establishment of a quorum)
3. Certification of Compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from September 1st, 2026.
6. Communications
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Announcements:
9. ADRC & Aging Program Key Outcome Indicator updates – ReBecca Schmidt
11. Program Updates
 - a. ADRC – Erika Holmes
 - b. Dementia Care Specialist – Tonya Runyard
 - c. Nutrition – Kimberly Lafler
 - d. Transportation – Casey Anderson
 - i. Presentation of proposed Transportation Grant 85.21 application.
 - ii. Copay Waivers
12. Items for next meetings
13. Adjournment

Next scheduled meetings:

November 3rd, 2026

December 1st, 2026

January 5th, 2027

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Aging and Disability Resource Center Advisory Committee
Minutes of Meeting
Tuesday, September 1st, 2026

Call to Order

The meeting was called to order by Mike Wineke at 1:03 pm.

Roll Call

Committee Members Present: Mike Wineke, Carol O'Neil, Francine Gies, Lou Klein

Attended by zoom: Katie Dixon, Kayla Loeber

Community Members: LaRae Schultz, Laurie Rein, Brandie Hansen

Present from ADRC: ReBecca Schmidt, Erika Holmes, Tonya Runyard, Kimberly Lafler, Casey Anderson.

Certification of Compliance with Open Meetings Law

It was determined that the committee follows Open Meetings Laws.

Approval of Agenda

No Changes were made to the agenda

Approval of August 4th, 2026, Minutes

Carol O'Neil made a motion to approve the Meeting Minutes, Francine Geise seconded. Motion carried. Minutes stand approved.

Communications

No communication

Public comment

There were no public comments.

Announcements:

No announcements

Election of Officers:

2 nominations were made for Chair:

- Francine Giese nominated John Donohue, Katie Dixon second.
- Carol O'Neil nominated Mike Wineke, Katie Dixon second.
 - The committee voted by a show of hands.
 - It was determined that John Donohue will continue as committee Chair.

2 nominations were made for Vice-Chair:

- Carol O'Neil nominated Mike Wineke, Lou Klein second.
- Katie Dixon nominated Carol O'Neil, Lou Klein second.
 - The committee voted by a show of hands.
 - It was determined that Mike Wineke will be the Vice Chair.

Presentation by Brandie Hansen on VSO (Veterans Services Organization)

- See slides for summary of presentation

Update ADRC & Aging Program 2026 Key Outcome Indicators- ReBecca Schmidt

ReBecca shared an update on the progress of the 2026 Key Outcome Indicators. See attached KOI reports.

ADRC Program Update:

ADRC Supervisor, Erika Holmes reported:

In July, 19 of 19 functional screens were calculated following the KOI guidelines and the KOI was met. No “Notice in Delay” letters were needed/mailed. Of the 19 FS, 17 were eligible at a NH-LOC, meaning the individual is eligible to enroll in a full-benefit long-term care program. 2 individuals were determined at a non-NH LOC, and 0 individuals were determined functionally ineligible.

In August, 29 of 29 functional screens were calculated following the KOI guidelines and the KOI was met. One “Notice in Delay” letters were mailed, within DHS timelines and therefor the KOI was still met. Of the 29 FS, 27 were eligible at a NH-LOC, meaning the individual is eligible to enroll in a full-benefit long-term care program. 2 individuals were determined at a non-NH LOC, and 0 individuals were determined functionally ineligible.

2026 year-to-date, the ADRC is 195 of 195 in compliance with the KOI.

For July, 341 unique clients were served, meaning they received at least one unit of service. In August, 326 unique clients were served. The year-to-date average is 326 unique clients served monthly. Event contacts are counted separately. In July, there were 195 contacts visiting the ADRC booth at the Jefferson County Fair. In August, there were 163 contacts during the following events: National Night Out, Fort Atkinson Farmers Market, Watertown Farmers Market, Lake Mills Farmers Market, and the Waterloo School Open House.

Upcoming outreach and/or marketing events include:

- 9/12: Fort Fall Fiesta
- 9/23: ADRC Presentation at First Congressional
- 9/28: Lake Mills Wellness Fair
- Pending October or November: Fort Atkinson Lyons Club

Dementia Care Specialist Update

I, the Dementia Care Specialist, shared that in August, I had 100 total contacts. During the month of August, I facilitated/co-facilitated 7 support groups. The coalitions/committees/networking meetings that I attended/supported this month were National Night Out – Jefferson Middle School, Dementia Friends Program – Transportation & Nutrition Departments, Wake Up Watertown Chamber Meeting, Watertown Networking Meeting, DCS Collaboration Meeting, Bringing Hope & Light to the Dementia Journey Conference – Medford, Watertown Chamber “After Hours” – Berres Bros., “A Day With Lewy” Conference Planning Meeting, Library Memory Project Meeting. I supported 2 Memory Cafés. I offered Coffee & Questions as outreach.

Tonya Runyard
Dementia Care Specialist

Nutrition Program Update:

Kimberly Lafler reported:

Senior Nutrition Program supervisor Kimberly Lafler reported there is no one currently on the wait list for the Senior Nutrition Program. The Nutrition supervisor continues to evaluate participants as they come to the program to determine appropriate placement on routes or if there is a need to place on the wait list.

178 packets of five \$5.00 vouchers of Senior Farmers Market Vouchers allocated for Jefferson County have been distributed. These vouchers can be used at any Wisconsin Farmers Market thru October 31, 2026.

Lafler reported that four of the five delivery routes that were three days a week delivery have increased to five days a week because of the major gift that Jefferson County Senior Nutrition Program applied for and received for the calendar year of 2026. There is one route remaining in the county with three days a week delivery. Volunteers are still being sought out to fill that need.

The move of the Lake Mills dining site to Club 55, 603 Lake Street, Lake Mills was completed and started serving meals July 1, 2026. We are seeing an increase in awareness of the program, specifically congregate dining as a result of this move. Staffing shortage at this meal site has resulted in a reduction in meal delivery effective 8-3-2026. It is anticipated that this reduction will be short term. Once staff is hired and trained delivery will resume Monday – Friday delivery.

The Senior Nutrition Program does have vacant positions currently: Lake Mills Meal Site Manager and Home Meal Assessor.

Congregate Meals: June 344, July 337

Home Delivered Meals: June 2236, July 2191

New assessments: June 15, 6 qualified; July 9, 3 qualified

Transportation Program Update:

Mobility Manager Casey Anderson reported:

Ridership for the ADRC of Jefferson County Driver/Escort Service in August 2026 totaled 923 one-way rides. There were 23 new clients and 144 unique clients served.

Transportation KOI Goal 95% - Hit 99.6% for the Month of August!

Key Updates:

- August 5th – Club 55 Crafts with Casey
- August 13th – Driver Q2 Meeting at 4pm-530pm Tonya is doing dementia training
- August 18th – Q2 Mobility Manager Meeting
- August 19th – Day Trip to Henry Vilas Zoo / WAMM Meeting - Committee
- August 26th – WAMM All Member Meeting

- August 28th – All 3 Grant Applications are due

Adjourn: John Donohue declared the meeting adjourned at 3:10 pm.

Respectfully submitted,

ReBecca Schmidt

ADRC Division Manager